

| Agenda | Discussion and decision taken | Person Responsible | Compliance |
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Minutes of XXXV IQAC of Kanohar Lal Girls PG College, Meerut

Held on 09th January 2021 at 11:30 A.M

Members Present

1. Er. Dinesh Singhal (President)
2. Mr. Pradeep Singhal
3. Dr. Kiran Pradeep (Principal)
4. Dr. Neha Sharma (IQAC coordinator)
5. Ms. Smriti Yadav
6. Ms. Monika Gupta
7. Ms. Priyanka
8. Ms. Garima
9. Ms. Saiyadda
10. Dr. Deepika Tyagi
11. Mr. Sanjeev Maheshwari
12. Mr. Mayank Vats

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| <p>Agenda Point 01: Review of the Minutes of last IQAC Meeting Academic Calendar 2020-21</p> | <ul style="list-style-type: none"> As there is no information regarding the next session, college academic calendar will be made after the university has provided the guidelines for the new session. | <p>Dr. Neha Sharma Dixit</p> | <ul style="list-style-type: none"> Academic Calendar has not been provided by the university. |
| <p>Discussion on NEP</p> | <ul style="list-style-type: none"> 21st Century skills and 5 Es mentioned in the NEP should be pasted on the notice boards in the college. Key points of the NEP should be discussed among the faculties and displayed on the notice boards. | <p>Dr. Neha Sharma Dixit & Ms. Siddhi</p> | <ul style="list-style-type: none"> 21st Century skills and 5 Es have been pasted on the notice boards. An Executive Committee NEP 2020 has been made. Co-ordinator: Ms. Siddhi Gupta ,Co-ordinator: Ms. Vinita Pundir, Members: Ms. Sonika Nagar, Ms. Preeti Singh and Ms. Pooja Rai |
| <p>Committee Posters</p> | <ul style="list-style-type: none"> Students can be made aware online about different committees. | <p>Committees Incharge</p> | <ul style="list-style-type: none"> Students were made aware through the posters. |
| <p>Digital Committee</p> | <ul style="list-style-type: none"> Some faculties are still learning computers. | <p>Dr. Neha Sharma Dixit & Ms. Neha Singh</p> | <ul style="list-style-type: none"> Faculties have been trained and guidance is provided to them as and when required. |

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| Agenda Point 02: Reports of activities and initiatives since last IQAC Meeting | <ul style="list-style-type: none"> Report was presented in the meeting. | Dr. Neha Sharma Dixit | --- |
| Agenda Point 03: EdNirvana | <ul style="list-style-type: none"> Syllabus of UG and PG 1st year is being uploaded on the app. Students have been made aware and encouraged to use the app. | All subject faculties | <ul style="list-style-type: none"> Faculties have uploaded the content and now syllabus of 2nd and 4th semester will be uploaded on the app. |
| | <ul style="list-style-type: none"> Faculties have been appointed as trainers to help the students in downloading and using the app. | Ms. Monica, Ms. Roopa, Ms. Deepika, Ms. Saiyadda, Ms. Smriti, Ms. Aish, Ms. Jyoti | <ul style="list-style-type: none"> Faculties have assisted the students in downloading and using the app. |
| College Website | <ul style="list-style-type: none"> New website of the degree college has been launched. | Dr. Neha Sharma Dixit | <ul style="list-style-type: none"> Prospectus for session 2020-21 was uploaded on the website. Academic and non-academic information will soon be updated on the website |
| Admission in self finance courses: | <ul style="list-style-type: none"> Admissions of UG were discussed in the meeting. | Dr. Neha Sharma Dixit | <ul style="list-style-type: none"> B.Com: 104 M.Com: 24 M.A : English: 14 |

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| | <ul style="list-style-type: none"> • Admissions of PG are still going on. | | Psychology: 09 Political Science: 19 Economics: 12 Home Science: 06 B.Ed: 26 |
| Student Self Service | <ul style="list-style-type: none"> • App has been made available on the Google Playstore. • Faculties can inform and assist the students in downloading the app. | Ms. Monica, Ms. Deepika Ms. Saiyadda, Ms. Smriti, Ms. Aish, Ms. Jyoti, Ms. Garima | <ul style="list-style-type: none"> • Faculties have asked the students to download the app. |
| Result of self-finance courses | <ul style="list-style-type: none"> • Result of year PG 4th semester will be presented in the next meeting. | Dr. Neha Sharma Dixit | --- |
| Attendance of U.G and P.G | <ul style="list-style-type: none"> • Attendance is low in offline classes. • Attendance of students is being taken regularly in online and offline classes. | Principal mam & all incharge. | --- |
| Planning of the remaining session: | <ul style="list-style-type: none"> • Planning was presented in the meeting and it has been done as per the government instructions. | Dr. Neha Sharma Dixit | <ul style="list-style-type: none"> • Session is being conducted as per the university guidelines. |
| Induction of students for session 2020-21 | <ul style="list-style-type: none"> • Induction of B. Ed and PG classes will be done | All respective incharge | <ul style="list-style-type: none"> • Induction of students was done after the |

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| | after the completion of the admissions. | | admission. |
| English grammar and speaking classes | <ul style="list-style-type: none"> • Grammar is part of the syllabus and is being taught as per the syllabus. • Speaking classes will start with online classes | Ms. Garima | <ul style="list-style-type: none"> • English speaking classes will start in next session. |
| Time table for session 2020-21 | <ul style="list-style-type: none"> • Time table of 2nd/ 3rd year/semester of B.com, B.Ed and PG courses was presented in the meeting. | Dr. Neha Sharma Dixit | --- |
| Weeding & updating of subject books in the library | <ul style="list-style-type: none"> • Weeding and updating will be done in the month of January. • Waste material of practical departments will be disposed off as per the government norms. | Dr. Rakhi Tyagi & All respective incharge | <ul style="list-style-type: none"> • Schedule has been provided to all incharge for weeding and updating the books. |
| Agenda Point 04: Any other issue with permission of the chair | <ul style="list-style-type: none"> • Kanohar lal Trust Society has introduced a new course 'Science Of Relationships'. One batch has completed the course. It is free of cost for the employees | --- | <ul style="list-style-type: none"> • Two batches have completed the course in the campus. Third batch is going on. Some faculties of college has participated in the program. |

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| | <p>working under the aegis of the society.</p> <ul style="list-style-type: none">• Founder day should be added in the academic calendar of the college.• Meeting ended with thanks to the chair. | | <ul style="list-style-type: none">• Founder day will be added in the academic calendar of the college. |
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